

LEGAL NOTICE

Town of Westford, MA
Request for Qualifications (RFQ) for
Architectural and Engineering Design Services for the
J.V. Fletcher Library

The Town of Westford, through the Westford Board of Library Trustees and Library Facility Needs Committee (LFNC), pursuant to MGL Chapter 7C, Sections 44-58, requests qualifications from registered and qualified firms for architectural and engineering design services, including pre-design and feasibility design phase for the expansion, including renovation of the existing library building, and potential construction of a new addition and related sitework, of the J.V. Fletcher Library, located at 50 Main Street, Westford, MA. Additional information is available via the Town of Westford's website at:

http://www.westfordma.gov/Pages/Government/WestfordMA_Procurement/list

The design work should begin in August 2015 with scheduled completion by January 2016; presentation services (to Library Trustees, the Library Facility Needs Committee, Town Officials, and the public at-large) may extend through June 2016. The estimated construction cost is to be determined. Respondents must have, or be firms employing a person with, a current license and registration by the Commonwealth of Massachusetts as an architect or professional engineer, with a minimum of 5 years of experience. Prior experience renovating historic structures, public buildings and/or libraries is preferred. The designer's fee will be negotiated with the selected designer and is not to exceed \$67,500.

The RFQ documents will be available after **1:00 p.m. on Wednesday June 17th, 2015** in the Library or by email: SBragg@DPI-Boston.com. Proposals, sealed and clearly marked "Proposal for Westford Library Design Services" Qualified persons or firms must submit proposals no later than **2:00 p.m. on Wednesday, July 8, 2015** addressed to: Westford Library Facility Needs Committee, c/o Ellen Rainville, Library Director, 50 Main Street, Westford, MA 01886. Please direct questions regarding the RFQ and the prescribed designer selection process via email to Sidni Bragg (SBragg@DPI-Boston.com) of Daedalus Projects, Inc. The LFNC will evaluate proposals and make a recommendation to the Westford Permanent Town Building Committee and the Library Trustees, who are the Awarding Authority, and reserve the right to reject any and all proposals, to waive any defects, informalities, and minor irregularities; and to award contracts or cancel this RFQ if it is in the Town's best interest to do so. The Town of Westford is an AA/EEO employer, and encourages MBE and WBE firms to apply.

The Owner may elect to continue with the Architect into future design phases, if a grant is received from the MBLC and the Town approves funding for the project.